

SEMCA WORKFORCE DEVELOPMENT BOARD
Wednesday November 17, 2010, 11:30 a.m. – 4:00 p.m.
SEMCA, 25363 Eureka Rd., Taylor, MI

REVISED MINUTES

Members Present

Melinda Torbett
James Calgie
Susan Orchard
Frank Lopez
Brian Gilbertson
Connie Carroll
James Flanegin
Bryce Kelley
Charlie Mahoney
Naheed Huq
Alan Anderson
Tom Perkey
Robert Schnieders
Paul Szilagyi
Maureen Henson
June Knabusch-Taylor

Alternates Present

Mary Bugeia
Sheryll Rodgers
Mike Smith
Madelyn Williams

Members Absent

Rory Gamble/Leigh Kegerreis
Charlie Pryde/Jim Larese
Lou Neuman
James VanBuren
Rochelle Allen
Chris LaJoy

Staff Present

Gregory Pitoniak
Tamara Lamper-Norrix
Susan Corey
Daniel Martinez
Paul Duford
Bill Hellar
Ruth Sebaly

Guests

Jeffrey Padden, Public Policy Associates
Monica Long, Public Policy Associates
Mayor Al Haidous, City of Wayne & SEGA Board Chair

Call to Order

Chairwoman Mahoney called the meeting to order at 11:35 a.m.

Roll Call

Roll call was taken and a quorum was present.

Public Comment

No public comment was given upon request. Williams of DTE Energy provided a brochure on their Payment Assistant Programs.

Approval of Agenda

MOVED by Bugeia to approve the Agenda of November 17, 2010 as presented with the Strategic Visioning Session being handled under New Business, supported by Szilagyi. All voting aye, motion carried.

Approval of Minutes

Knabusch-Taylor stated that she believed she arrived to the September meeting late. Norrix will review the attendance records for that meeting and revise the minutes if confirmed.

MOVED by Perkey to approve the Minutes of September 15, 2010 with the agreement to revise the minutes to reflect the attendance of Knabusch-Taylor if attendance is confirmed, supported by Kelley. All voting aye, motion carried.

Approval of OJT/NEG Policy and Guidelines Contractor

The US Department of Labor has awarded \$3,791,794 in National Emergency Grant (NEG) funds to the MI Department of Labor Energy and Economic Growth (DELEG) to fund On-The-Job (OJT) training opportunities for WIA eligible participants at Michigan businesses. For the southeast Michigan region, the Macomb/St. Clair Workforce Board has been designated to serve as the fiduciary for the grant and SEMCA has been allocated a total of \$242,135 to fund an estimated 42 OJT contracts for employers in the next several months.

The NEG OJT Grant has some specific eligibility criteria which are required to be acknowledged by each participating Workforce Board via adoption of an NEG OJT Policy. Corey reviewed the eligibility criteria to be included in SEMCA's NEG OJT Policy.

- Eligible workers must have a lay-off date of January 1, 2008 or later and must have experienced prolonged unemployment of over 19 weeks.
- Specifies a sliding scale for wage reimbursement: 90% for employers with 50 employees or less, 75% for those with 51-250 employees, and 50% for those with more than 250 employees.

Board inquired as to how small business will learn of the funding issue. SEMCA will advertise and submit the information to their Business Service Representatives. This is an additional funding opportunity that is beneficial to small business and will put employees into a job right away.

MOVED by Szilagyi to approve the attached SEMCA NEG OJT Policy (WIA 10-03) as presented, supported by Orchard. All voting aye, motion carried.

Approval of 2011 WDB Meeting Schedule

MOVED by Perkey to approve the 2011 Workforce Development Board Meeting Schedule as presented, supported by Williams. All voting aye, motion carried.

New/Old Business

- Kelley of Wayne County EDGE advised that A J Packaging received its grant from Lansing, and the screening and testing of 200 new employees that SEMCA staff helped developed was a key point in A J Packaging receiving that grant.
- Kelley also advised of a surprise MEDC site evaluation for Willow Run, and SEMCA's IT staff aided in solving problems with statistics and details needed regarding workforce. Wayne County EDGE is very appreciative of all the help SEMCA staff has provided.
- SEMCA Workforce Board Strategic Visioning Session – Jeffrey Padden and Monica Long of Public Policy & Associates facilitated the Strategic Visioning Session. A copy of the PowerPoint

Adjourn

MOVED by Carroll to adjourn the meeting, supported by Szilagyi. Meeting adjourned at 4:00 p.m.

Respectfully submitted,

Tamara Lamper-Norrix
Executive Assistant - SEMCA